



Description	The REI Home100 Conventional Loan Program provides first mortgage financing and down payment and/or closing cost assistance to eligible mortgagors. The program is created to fulfill REI Oklahoma's mission to provide housing opportunities to low-income individuals and families. REI is a 501(c)3 non-profit organization.				
	<ul> <li>This Program Summary is a complement to and r guidelines.</li> </ul>	iot a substitute for first mortgage program			
	Fannie Mae HFA Preferred and Freddie Mac HFA modified by this program summary for the purpo				
	REI is not QM/ATR exempt. All loans must be QM     HPML loans are acceptable to U.S. Bank.	loans based on Revised General QM Rule.			
Available Markets	Properties located within the state of Oklahoma.				
Eligible Lenders	Lenders must be approved by U.S. Bank to participat Program. Interested lenders should contact U.S. Banhfa.programs@usbank.com. You can also contact treidpa@reiok.org or 1-800-658-2823.	k Help desk at 1-800-562-5165 Option 2 or			
Master Servicer & Compliance Agent	Master Servicer	Compliance Agent			
	U.S. Bank Home Mortgage 9380 Excelsior Blvd. 6th Floor Hopkins, MN 55343 (800) 562-5165 Option 2 hfa.programs@usbank.com  U.S. Bank Manual Scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link.	Hilltop Securities Inc. Attn: Sharon Gonzalez or Lori Wood 717 N. Harwood Street, Suite 3400 Dallas, TX 75201 (214) 953-4122 htshousing@hilltopsecurities.com			
First Mortgage Products – Loan Purpose	Purchase of primary residences only. Conforming loa	an limits apply.  Amortization Terms			
	<ul> <li>Fannie Mae</li> <li>HFA Preferred Program up to 97% LTV</li> <li>CLTV not to exceed 105%</li> </ul>	30 Years			
	<ul> <li>Freddie Mac</li> <li>HFA Advantage Program up to 97% LTV</li> <li>CLTV not to exceed 105%</li> </ul>	30 Years			
	The CLTV Includes the combination of other repayab seconds, IDAs, and employer assisted benefits. Pleas community/affordable seconds requirements.				





#### **First Loan Interest Rates**

Interest rates will be reviewed daily and will be set for certain products as the market permits; therefore, rates may not be available for all products on a given day.

REI will post First Mortgage interest rates by 9:00 a.m. CST daily. (The Fannie Mae and Freddie Mac loans may have different rates and will be reflected on the daily rate sheet email, if available.) All loans must be delivered and purchased by U.S. Bank within 60 days of rate lock. A one-time extension can be purchased at the following rates:

- 7 days is 0.06250%
- 15 days is 0.12500%
- 22 days is 0.18750%
- 30 days is 0.2500%

This information will be posted on the daily rate sheet. Rates can be subject to intra-day pricing changes.

The Extension Form can be found on the Lender Portal at www.reihome100.org. Please complete form and email to Hilltop Securities at <a href="https://h

### Down Payment Assistance

## Fannie Mae – Option 1

## Forgivable Second Mortgage

#### **Fannie Mae HFA Preferred**

The down payment assistance is in the form of a forgivable second mortgage and based on a percentage of the total first mortgage loan amount. The REI Lender Portal will round the DPA amount to the nearest dollar.

- Forgivable Loan Option 1A: 3.0% Down Payment Assistance (1.5% Mortgage Company Compensation a/k/a Service Released Premium (SRP)).
- Forgivable Loan Option 1B: 0.0%, 3.5%, 4.0%, or 5.0% Down Payment Assistance. (2.5% Mortgage Company Compensation a/k/a Service Released Premium (SRP)).
- Second mortgage bearing 0.0% interest forgivable on a monthly pro rata basis over a 7-year term. The principal will be forgiven in an amount equal to 1/84th of the original principal amount beginning the first full month after closing. There is no forgiveness for partial months. The outstanding principal balance of the loan is due and payable as follows:
  - o The sale or transfer of the property
  - o The refinancing or payment in full of the first mortgage
  - Failure to occupy property as principal residence for a period of more than sixty (60) days
  - o Upon acceleration of the first loan or second loan for any reason

REI will wire the forgivable second mortgage funds to the title company prior to closing upon approval of the Funding Request Stage in the Lender Portal (See Page 12 of this document for more information).





Down Payment Assistance	REI Secured Second Loan Parameters	Fully Amortizing Fixed Rate Second Term	Loan Amount	Interest Rate of Second			
	Rural Enterprises of	10 Years	5.0% of Total First	5.0%			
Fannie Mae –	Oklahoma, Inc.		Loan Amount				
Option 2	Loans are subject to the follow	ving parameters:					
Amortizing Second Mortgage	laws and regulations the Act, Equal Credit Oppor high priced mortgage re Procedures Act ("RESPA discrimination (collectiv	ly with all applicable local, Si at relate to housing, includin tunity Act, Home Ownership equirements, the Truth-in-Le "), TILA-RESPA Integrated Dis ely "Housing Laws"). Lenders y disclosures required by TIL	g but not limited to, the and Equity Protection nding Act ("TILA"), Rea sclosure ("TRID") and w are responsible for the	ne Fair Housing n Act ("HOEPA"), l Estate Settleme vrongful			
		nust close in Rural Enterprise rm located in the Lender Po		name using the			
	<ul> <li>For properties located in a flood zone requiring flood insurance the second mortgage must be included as an outstanding lien in the flood insurance coverage calculations.</li> </ul>						
	Title policy is not required for the second mortgage.						
	<ul> <li>There will be a \$175.00 Second Mortgage Servicing Fee for the amortizing second mortgage         The fee must be listed on the second mortgage closing disclosure as "Second Mortgage         Servicing Fee," "Servicing Fee," or "DPA Servicing Fee." The payee can be listed as the lende         or can be left blank. The label will have to meet the lender's internal compliance and the         compliance of the applicable agency for the loan type. U.S. Bank will net this fee when the         loans are purchased.</li> </ul>						
	Other allowable fees are limited to the mortgage tax, second mortgage closing fees, and recording fees.						
	MERS is not required for the second mortgage.						
	Lender will fund the second Stage and service the loan u lender.						
DPA Use of Funds	including the down pay	to fund up to 100% of the boment, closing costs, pre-paid ees and expenses. See excep	items, single or split I				
Additional Information	2 Unit Properties – bo	rrower must contribute a m	inimum of 3% of their	own funds			
	borrower unless the bo and pre-paid items to th	payment and closing cost as rrower is being reimbursed the ne extent the borrower's min nds shall be applied as a prin	for an overage of his/h nimum required invest	ner earnest mon ment has been			
	Down payment and closs sales price and the apprice.	sing cost assistance funds ca raised value.	nnot pay the differend	ce between the			
	The lender recent re-	sampliance approval from	the compliance accet	Hillton Cocuritie			

to be eligible for purchase by the servicer.

The lender must receive compliance approval from the compliance agent, Hilltop Securities





Borrower Eligibility	Fannie Mae HFA Preferred
	The borrower does NOT have to be a First-Time Homebuyer.
	<ul> <li>Non-occupying co-signors or co-borrowers ARE permitted – see Fannie Mae Guide Chapter</li> <li>B2-2-04 and use the most restrictive guidelines of U.S. Bank or Fannie Mae.</li> </ul>
	Borrower(s) who intend to occupy the property may have an ownership interest in other property with a maximum of two financed properties, including the subject property. Financed properties owned by a non-occupant borrower do not have to be included.
Property Type	Fannie Mae HFA Preferred
	1 -2 units primary residence
	Condos and townhomes approved by U.S. Bank Home Mortgage's HFA Division
	Manufactured housing is permitted (multi-section only)
	o All agency guidelines must be followed.
	<ul> <li>U.S. Bank guidelines can be found on U.S. Bank's <u>website</u>. (Scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link, then go to Section 1500 of the U.S. Bank HFA Lending Guide and click on the "Affidavit of Affixation" link.)</li> </ul>
	<ul> <li>If guidelines differ, the stricter guidelines must be followed.</li> </ul>
	<ul> <li>U.S. Bank Manufactured Housing Affidavit of Affixation can be found on U.S. Bank's website. (Scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link, then go to Section 1500 of the U.S. Bank HFA Lending Guide and click on the "Affidavit of Affixation" link.)</li> </ul>
	<ul> <li>Oklahoma Manufactured Housing Quick Reference Guide can be found <u>here</u>.</li> </ul>
	Refer to the U.S. Bank HFA Lending Guide 800: Condominium Project Review Sections 810 and 811 for all U.S. Bank condo requirements. U.S. Bank website (scroll down to Housing Finance Agency Services to access the guidelines)
	For properties located in a flood zone requiring flood insurance, the outstanding second mortgage lien must be included in the flood insurance coverage calculations.
Income Limits	Fannie Mae HFA Preferred
	Qualifying income is used for this program. There are two different income categories: at or below 80% of the Area Median Income (AMI) and above 80% of the AMI. The combined incomes of the borrower and co-borrower and non-occupying co-signor or co-borrower used to qualify for the loan on the 1003 cannot exceed the income limits for the respective program.
	At or below 80% of the AMI Limits are listed in Exhibit A, attached hereto.
	Above 80% of the AMI Limits are listed in Exhibit B, attached hereto.
	— Lenders will be responsible for ensuring that the income meets program guidelines. —





#### **Underwriting**

#### **Credit Score**

DTI

#### **Fannie Mae HFA Preferred**

DU finding of Approve/Eligible and meet all other guidelines listed in this Program Summary. (HFA Preferred is available through DU using the "Additional Data Screen – then select "HFA Preferred.")

Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Maximum FICO	Required Reserves
1 Unit Condos/Townhomes	97%	105%	50%	640	As determined
2 Units	95%	105%	50%	640	by DU
Manufactured Homes – Multi-section Only	95%	105%	45%	660	
Manufactured Homes with MH Advantage	97%	105%	45%	660	

### **Manual Underwriting**

#### **Fannie Mae HFA Preferred**

MANUAL UNDERWRITING GUIDELINES – Loans may be manually underwritten according to Fannie Mae guidelines. For reference refer to Fannie Mae Guide Chapters below or any other sections of the guide that could apply.

- If one or more borrowers have no credit score, lenders must follow Fannie Guide Chapters <u>B5-6-02</u> and <u>B3-5.4-01</u>, <u>B3-5.4-02</u> and <u>B3-5.4-03</u> for manual underwriting with non-traditional credit.
- Must follow U.S. Bank overlays, if any.
- If the HFA, GSE, U.S. Bank or MI require more in reserves as listed in LTV/DTI/FICO tables below, the greater number of months of reserves must be documented.
- Manufactured housing may not be manually underwritten.

Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Minimum FICO	Minimum Required Reserves (in months)
1 Unit Properties only	95%	105%	36%	680	2
Condos/Townhomes	95%	105%	36%	660	6
	95%	105%	45%	720	2
	95%	105%	45%	700	6





# Down Payment Assistance

Freddie Mac – Option 1

Gift

### Freddie Mac HFA Advantage

The down payment assistance is in the form of a gift and is based on the total first mortgage loan amount. The REI Lender Portal will round the amount of DPA to the nearest dollar.

- Gift Option 1A: 3.0% Down Payment Assistance **1.5% Service Released Premium (SRP)** (Mortgage Company compensation).
- Gift Option 1B: 0.0%, 3.5%, 4.0% or 5.0% Down Payment Assistance **2.5% Service Released Premium (SRP) (Mortgage Company compensation).**

REI will wire the gift funds to the title company prior to closing upon approval of the Funding Request Stage in the Lender Portal.

### Down Payment Assistance

Freddie Mac - Option 2

Amortizing Second Mortgage

## Freddie Mac HFA Advantage

Loans are subject to the following parameters:

- Each lender shall comply with all local, State of Oklahoma ("State") and federal laws and
  regulations that relate to housing, including but not limited to, the Fair Housing Act, Equal
  Credit Opportunity Act, Home Ownership and Equity Protection Act ("HOEPA"), high priced
  mortgage requirements, Truth-in-Lending ("TILA"), Real Estate Settlement Procedures Act
  ("RESPA"), TILA-RESPA Integrated Disclosure ("TRID") and wrongful discrimination (collectively
  "Housing Laws"). Lenders are responsible for the drawing and delivery to borrower any
  disclosures required by TILA, RESPA and TRID.
- The second mortgage must close in the appropriate name reflected below using the Note and Mortgage Forms located in the Lender Portal. The lender name is determined by the borrower's percentage of the Area Median Income (AMI) as shown in the following table:

Borrower's Percentage of Area Median Income	Secured Second Mortgage Lender	Fully Amortizing Fixed Rate Second	Loan Amount	Interest Rate of Second
(AMI)		Term		Second
At or below 80% AMI	REI Capital Access	10 Years	5% of Total	5%
	Fund, Inc.		First Loan	
			Amount	
Above 80% AMI	Rural Enterprises	10 Years	5% of Total	5%
	of Oklahoma, Inc.		First Loan	
			Amount	

- For properties located in a flood zone requiring flood insurance the second mortgage must be included as an outstanding lien in the flood insurance coverage calculations.
- Title policy is not required for the second mortgage.
- There will be a \$175.00 Second Mortgage Servicing Fee for the amortizing second mortgage. The fee must be listed on the second mortgage closing disclosure as "Second Mortgage Servicing Fee," "Servicing Fee," or "DPA Servicing Fee." The payee can be listed as the lender or can be left blank. The label will have to meet the lender's internal compliance and the compliance of the applicable agency for the loan type. U.S. Bank will net this fee when the loans are purchased.
- Other allowable fees are limited to the mortgage tax, second mortgage closing fees, and recording fees.
- MERS is not required for the second mortgage.

Lender will fund the second mortgage at closing upon REI's approval of the Funding Request Stage and service the loan until U.S. Bank purchases both the first and second mortgage from lender.





DPA Use of Funds	Freddie Mac HFA Advantage
and Additional Information	The funds may be used to fund up to 100% of the Borrower's cash requirement to close, including the down payment, closing costs, pre-paid items, single or split MI fees and other related Mortgage Loan fees and expenses. See exception below:
	2 Unit Properties – borrower must contribute a minimum of 3% of their own funds.
	No portion of the down payment and closing cost assistance funds is to be paid to the Borrower unless the Borrower is being reimbursed for an overage of his/her earnest money and pre-paid items to the extent the Borrower's minimum required investment has been satisfied. Remaining funds shall be applied as a principal reduction at closing.
	<ul> <li>Down payment and closing cost assistance funds cannot pay the difference between the sales price and the appraised value.</li> </ul>
	The lender must receive a compliance approval from the compliance agent, Hilltop Securities, to be eligible for purchase by the servicer.
Borrower Eligibility	Freddie Mac HFA Advantage
	Borrower does NOT have to be a First-Time Homebuyer.
	<ul> <li>Freddie Mac HFA Advantage: Non-occupying co-borrowers ARE permitted per most restrictive guidelines of U.S. Bank or Freddie Mac Home Possible requirements for HFA Advantage Freddie Mac <u>Guide 4501.7</u>.</li> </ul>
	NOTE: See income section below for more detail regarding qualifying income.
	• <b>Freddie Mac HFA Advantage</b> : Borrower(s) who intend to occupy the property may have an ownership interest in other property with a maximum of two financed properties, including the subject property.
Property Type	Freddie Mac HFA Advantage
	1 - 2 Units primary residence
	Condos & Townhomes approved by U.S. Bank Home Mortgage's HFA Division
	Manufactured housing is permitted (multi-section only)
	All agency guidelines must be followed.
	<ul> <li>U.S. Bank guidelines can be found on U.S. Bank's <u>website</u>. (Scroll down to the middle of the page and click on the "HFA Guidelines" link.)</li> </ul>
	o If guidelines differ, the stricter guidelines must be followed.
	<ul> <li>U.S. Bank Manufactured Housing Affidavit of Affixation can be found on U.S. Bank's website. (Scroll down to the middle of the page, click on the "HFA Guidelines" link, then go to Section 1500 of the U.S. Bank HFA Lending Guide and click on the "Affidavit of Affixation" link.)</li> </ul>
	<ul> <li>Oklahoma Manufactured Housing Quick Reference Guide can be found <u>here</u>.</li> </ul>
	Refer to the U.S. Bank HFA Lending Guide 800: Condominium Project Review Sections 810 and 811 for all U.S. Bank condo requirements. U.S. Bank Website (scroll down page to "Discover customized partnerships for HFA Lending" and click the "HFA Guidelines" link, then go to Section 800).
	For properties located in a flood zone requiring flood insurance, the outstanding second mortgage lien must be included in the flood insurance coverage calculations.





	I					oanriogian	
Income Limits		Freddie Mac HFA Advantage					
	Qualifying income is used 80% of the Area Median I income converted to an amortgaged premises. To the lender must rely on the Advisor for Loan Product must not exceed the incomborrower and non-occupy cannot exceed the incomborrower.	ncome (AMI) a nnnual basis m determine who he income use Advisor mortg ome limits for a ying co-signor	nd above 80% nust not exceed ether the borroud to qualify the gages. The incomplete in the control or co-borrower	of the AMI. The I the income li ower's income o e borrower and me for all borr e program – co r used to qualij	e borrower's q mits for the lo exceeds the in d submitted to rowers that sig mbined incom	ualifying cation of the come limits, o Loan Product gn the note nes of the	
	At or below 80% of	the AMI Limits	are listed in Ex	khibit A, attach	ed hereto.		
Above 80% of the AMI Limits are listed in				sted in Exhibit B, attached hereto.			
	— Lenders will be responsible for ensuring that the income meets program guidelines. —					ts	
AUS Underwriting		Freddie Mac HFA Advantage					
Credit Score	LP finding of Accept/Eligik	LP finding of Accept/Eligible and meet all other guidelines listed in this Program Summary.					
DTI	(Offering Identifier: HFA L (LPA Legacy) or using the	•	A v5.0.06 or hig	ther) - Home Po	ossible Advant	tage for HFAs	
	Property Type	Maximum	Maximum	Maximum	Minimum	Required	
		LTV	TLTV/CLTV	DTI	FICO	Reserves	
	1–Unit Condos/Townhomes	97%	105%	50%	640	As determined	
	2-Units Condos/Townhomes	95%	105%	50%	640	by LPA	
	Manufactured Homes	95%	95%	45%	660		

Property Type	Maximum	Maximum	Maximum	Minimum	Required
	LTV	TLTV/CLTV	DTI	FICO	Reserves
1-Unit	97%	105%	50%	640	٨٥
Condos/Townhomes					As determined
2-Units	95%	105%	50%	640	by LPA
Condos/Townhomes					Dy LPA
Manufactured Homes	95%	95%	45%	660	
- Multi-section only					
Manufactured Home	97%	105%	45%	660	
with CHOICEHome					





Manual Underwriting		Freddi	e Mac HFA Ad	lvantage			
	MANUAL UNDERWRITING GUIDELINES – Loans may be manually underwritten according to Freddie Mac guidelines. For reference refer to Freddie Guide chapters below or any other sections of the guide that could apply.						
	• For Freddie Mac HFA <u>5400</u> and <u>5500</u> .	Advantage, pl	ease refer to F	reddie Guide	Topics <u><b>5100</b></u> , <u>5</u>	5200, <u>5300</u> ,	
	Must follow U.S. Ban	k overlays, if a	ny.				
	If the HFA, GSE, U.S. below; the greater not be a second or s		•			/FICO tables	
	Manufactured house	sing may not	oe manually ເ	ınderwritten	•		
	Property Type	Maximum LTV	Maximum TLTV/CLTV	Maximum DTI	Minimum FICO	Minimum Required Reserves (in months)	
	1–Unit Properties Condos/Townhomes	95%	105%	45%	660	2	
	Fannie	Fannie Mae HFA Preferred & Freddie Mac HFA Advantage					
	REN	REMAINING SECTIONS APPLY TO BOTH PRODUCTS					
Seller Contributions	3% Maximum for CLTV gre	ater than 90%					
	6% Maximum for CLTV less	s than or equal	to 90%				
	May be use	d for closing o	osts and/or s	ingle or split	MI premium	s.	
Mortgage Insurance	The following MI Companie	es are approve	d: Arch, Enact,	Essent, MGIC	, National MI,	and Radian.	
	MI rates, pricing, and guidelines may differ among the participating Mortgage Insurers and are subject to change. Lenders should consult the current Housing Finance Agency MI guidelines at each MI company to determine the terms and conditions by which such loans will be insured. These Program Guidelines do not supersede, nor are they a substitute for, the guidelines in place with each Mortgage Insurer at the time the loan is underwritten.						
		Payment Options All LTVs					
	<ul> <li>Borrower Paid – monthly with annual renewal</li> <li>Split Premium</li> <li>Single Premium</li> </ul>						
	— Base loan plus financed MI cannot exceed 97% with either product.—						
	MI Coverage for Qualifying Incomes 80% and below AMI (Exhibit A)  MI Coverage for Qualifying Incomes ABOVE 80% of AMI (Exhibit B) (Standard MI)						
	18% for LTVs >95% a	and < = 97%		35% for LTVs	>95% and < =	97%	
	16% for LTVs >90%	and <= 95%		30% for LTVs	>90% and <=	95%	
	12% for LTVs >85%	and <=90%		25% for LTVs	s >85% and <=	90%	
	6% for LTVs >80% a	and <= 85%		12% for LTVs	>80% and <=	85%	





### **Homebuyer Education**

Required if all borrowers are first-time homebuyers, at least one borrower must complete prepurchase homebuyer education and counseling. The following courses listed are acceptable:

- <u>REI Homebuyer Education</u> through eHome America, please click on the link to take the
  online course. The cost is \$49.00 with the use of the coupon code "OKHOME50." Contact us
  at <u>reidpa@reiok.org</u> with any questions.
- Freddie Mac's CreditSmart®
- Fannie Mae's HomeView™ Homeownership Course
- HUD approved counseling agency
- Homeownership education programs developed by mortgage insurance companies or other providers' programs that meet the standards for Homeownership Education and Counseling set by HUD or the National Industry Standards for Homeownership Education and Counseling.

Lender must retain a copy of the certificate of course or counseling completion in the loan file.

### **Pricing**

In addition to the standard fees normally charged to the borrower (i.e. Appraisal Fee, Credit Report Fee, Flood Certification, Freight, Underwriting, Document Preparation, etc.) the following fees may also be included. If this list includes a standard fee, the amount listed below should be used. Standard fees should be itemized separately on the Closing Disclosure.

— No loan level price adjustments (LLPAs) and no adverse market delivery fee.—

Туре	Amount	Service Provider
Loan Origination Fee – First Mortgage	Usual and customary	Lender
Mortgage Company Compensation a/k/a Service Release Premium (SRP)	Option 1A – Gift – 1.5%  Option 1B – Gift – 2.5%  Option 2 – Amortizing Second Mortgage – 2.5%	Lender
Investor Funding Fee – First Mortgage	\$400.00	Lender
Investor Tax Service Fee – First Mortgage	\$84.00	Lender
Second Mortgage Servicing Fee	\$175.00 (Option 2 – amortizing second mortgage only)	Lender
Code Compliance Fee – First Mortgage	\$185.00 – Paid at closing	Hilltop Securities Attn: Sharon Gonzales 717 Harwood Street, Suite 3400 Dallas, TX 75201





# Loan Purchase and Servicing

- U.S. Bank will purchase the first mortgage loan at a rate and price reflected on the reservation confirmation, less any fees, plus the applicable Service Release Premium.
- All first mortgage and amortizing second loans will be sold to U.S. Bank.
- Lender will be required to register and assign the first mortgages using MERS to U.S. Bank.
- Amortizing second mortgage loan files will be sent to U.S. Bank. U.S. Bank will purchase the
  amortizing second mortgage funded by lender from the lender when the first mortgage is
  purchased.
- Fannie Mae forgivable second loans will be delivered to U.S. Bank (REI funds gifts and Fannie Mae forgivable second mortgages at closing. U.S. Bank will not reimburse the lender when the first mortgage is purchased for these loan types).
- If Lender does not deliver all accurate/correct final documents required for any
  mortgage loan to U.S. Bank within 120 days of closing, U.S. Bank may assess a \$50
  monthly penalty fee per deficient loan, beginning 120 days after closing.
- First and second loans will be sent to U.S. Bank as follows:

First and Second Loan Files	First and Second Collateral Packages
Delivered online through U.S. Bank's lender portal.  hfa.programs@usbank.com  (800) 562-5165 Option 2	U.S. Bank Home Mortgage Attn: HFA Note Vault, 6 <sup>th</sup> Floor 9380 Excelsior Blvd. Hopkins, MN 55343
	9380 Excelsior Blvd.

In the event a loan is not purchased and/or securitized by U.S. Bank and loan reservation is canceled, the Lender must reimburse REI for the down payment assistance gift or forgivable second mortgage funds REI provided at loan closing. In such cases, REI Down Payment Assistance will notify the Lender, and the Lender will have 15 days to remit the funds owed to REI Down Payment Assistance.

In addition, REI will assign the amortizing second mortgages to the lender if the first mortgage loan is not purchased and/or securitized for any reason.





## Approval Process, Funding, and Closing

This page is a general outline of the process. The checklist noted for each section is downloaded from the portal and will inform the lender what documents are applicable for each individual loan type. Please refer to that document during the loan process.

### **Pre-Closing Compliance/Initial Approval Stage**

### Complete/upload the following (all programs):

- Pre-Closing Checklist
- Loan Application
- Purchase Contract
- Homebuyer Education Certificate, if applicable
- Loan Estimate
- Preliminary Underwriter Transmittal Summary Form (does not have to be signed)

#### **Option 2 - Amortizing Second**

Second mortgage Loan Estimate

### **DPA Funding Request Stage (must be completed prior to closing for ALL loans)**

- REI will table fund the gift and forgivable second mortgage funds at closing.
- Lender will fund the amortizing second mortgage, if applicable, at closing.

### Complete/upload the following (all programs):

- Funding Checklist
- Funding Request Form
- Commitment Letter
- Notice of Down Payment Assistance Grant (Gift Letter), if applicable
- Borrower's Acknowledgement Form, if applicable
- Wiring instructions
- Final Closing Disclosure, First Mortgage
- Final Signed Underwriter Transmittal Summary Form

#### **Option 2 - Amortizing Second**

- Second Mortgage Borrower's Acknowledgement Form
- Completed Second Note and Mortgage
- Final Closing Disclosure, Second Mortgage

### **Post-Closing Compliance/Documentation**

The first mortgage loan will not be purchased by U.S. Bank until the post-closing documents have been uploaded, reviewed, and cleared by Hilltop Securities.

### Complete/upload the following:

- Post-Closing Checklist
- Final executed Closing Disclosure, First Mortgage
- Final executed 1003
- Final executed Gift Letter, if applicable
- Final executed Borrower's Acknowledgement Form, if applicable
- Final executed Second Note and Mortgage, if applicable
- Final executed Second Mortgage Closing Disclosure, if applicable
- ACH payment to Hilltop Securities for \$185 is required to be sent through ACH HilltopPay application





Exhibit A – 2024-2025 Income Limits for Conventional Loans At or Below 80% AM  Fannie Mae HFA Preferred and Freddie Mac HFA Advantage				
Adair	\$55,200	Le Flore	\$55,200	
Alfalfa	\$76,080	Lincoln	\$71,280	
Atoka	\$55,200	Logan	\$71,280	
Beaver	\$60,000	Love	\$60,240	
Beckham	\$63,760	Major	\$66,640	
Blaine	\$60,000	Marshall	\$55,200	
Bryan	\$55,760	Mayes	\$58,480	
Caddo	\$55,680	McClain	\$71,280	
Canadian	\$71,280	McCurtain	\$55,200	
Carter	\$61,360	McIntosh	\$55,200	
Cherokee	\$56,160	Murray	\$62,320	
Choctaw	\$55,200	Muskogee	\$57,920	
Cimarron	\$59,840	Noble	\$67,120	
Cleveland	\$71,280	Nowata	\$55,200	
Coal	\$55,200	Okfuskee	\$55,200	
Comanche	\$56,960	Oklahoma	\$71,280	
Cotton	\$56,960	Okmulgee	\$68,240	
Craig	\$55,200	Osage	\$68,240	
Creek	\$68,240	Ottawa	\$55,200	
Custer	\$66,880	Pawnee	\$68,240	
Delaware	\$56,400	Payne	\$61,760	
Dewey	\$60,720	Pittsburg	\$56,880	
Ellis	\$63,200	Pontotoc	\$63,440	
Garfield	\$53,200	Pottawatomie	\$55,200	
Garvin	\$55,200	Pushmataha	\$55,200	
Grady	\$71,280	Roger Mills	\$57,760	
Grant	\$67,280	Rogers	\$68,240	
Greer	\$55,200	Seminole	\$55,200	
Harmon	\$55,200	Sequoyah	\$53,360	
Harper	\$59,360	Stephens	\$60,160	
- Haskell	\$55,200	Texas	\$59,920	
Hughes	\$55,200	Tillman	\$55,200	
ackson	\$64,560	Tulsa	\$68,240	
efferson	\$55,200	Wagoner	\$68,240	
ohnston	\$55,200	Washington	\$66,000	
Kay	\$55,760	Washita	\$59,280	
Kingfisher		Woods		
Kiowa	\$62,400	Woodward	\$68,400	
	\$55,200	vvoodward	\$60,720	
_atimer	\$55,200			





Exhibit B – 2024-2025 Income Limits for Conventional Loans Above 80% AMI Fannie Mae HFA Preferred and Freddie Mac HFA Advantage				
	rannie wae nra Preierre	and Freddie Mac HFA Adv	vantage	
County	Income Limit	County	Income Limit	
Adair	\$120,150	Le Flore	\$120,150	
Alfalfa	\$142,650	Lincoln	\$120,150	
Atoka	\$120,150	Logan	\$134,250	
Beaver	\$120,150	Love	\$120,150	
Beckham	\$120,150	Major	\$124,950	
Blaine	\$120,150	Marshall	\$120,150	
Bryan	\$120,150	Mayes	\$120,150	
Caddo	\$120,150	McClain	\$134,250	
Canadian	\$134,250	McCurtain	\$120,150	
Carter	\$120,150	McIntosh	\$120,150	
Cherokee	\$120,150	Murray	\$120,150	
Choctaw	\$120,150	Muskogee	\$120,150	
Cimarron	\$120,150	Noble	\$125,850	
Cleveland	\$134,250	Nowata	\$120,150	
Coal	\$120,150	Okfuskee	\$120,150	
Comanche	\$120,150	Oklahoma	\$134,250	
Cotton	\$124,200	Okmulgee	\$120,150	
Craig	\$120,150	Osage	\$129,900	
Creek	\$129,900	Ottawa	\$120,150	
Custer	\$125,400	Pawnee	\$120,150	
Delaware	\$120,150	Payne	\$120,150	
Dewey	\$120,150	Pittsburg	\$120,150	
Ellis	\$120,150	Pontotoc	\$120,150	
Garfield	\$126,000	Pottawatomie	\$120,150	
Garvin	\$120,150	Pushmataha	\$120,150	
Grady	\$137,250	Roger Mills	\$120,150	
Grant	\$126,150	Rogers	\$129,900	
Greer	\$120,150	Seminole	\$120,150	
Harmon	\$120,150	Sequoyah	\$120,150	
Harper	\$120,150	Stephens	\$120,150	
Haskell	\$120,150	Texas	\$120,150	
Hughes	\$120,150	Tillman	\$120,150	
Jackson	\$121,050	Tulsa	\$129,900	
Jefferson	\$120,150	Wagoner	\$129,900	
Johnston	\$120,150	Washington	\$123,750	
Kay	\$120,150	Washita	\$120,150	
Kingfisher	\$120,150	Woods	\$128,250	
Kiowa	\$120,150	Woodward	\$120,150	
Latimer	\$120,150	, , , , , , , , , , , , , , , , , , ,	4120,130	